



Meeting: **AUDIT & GOVERNANCE COMMITTEE**
Date: **WEDNESDAY, 25 JULY 2018**
Time: **5.00 PM**
Venue: **COMMITTEE ROOM - CIVIC CENTRE, DONCASTER ROAD,
SELBY, YO8 9FT**
To: **Councillors K Arthur (Chair), M Jordan, I Reynolds (Vice-
Chair), J Chilvers, B Marshall, M McCartney and B Sage**

There will be a briefing for Councillors at 4.30pm in the Committee Room.

Agenda

1. **Apologies for Absence**

2. **Disclosures of Interest**

A copy of the Register of Interest for each Selby District Councillor is available for inspection at www.selby.gov.uk.

Councillors should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not already entered in their Register of Interests.

Councillors should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Councillors should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the Councillor may stay in the meeting, speak and vote on that item of business.

If in doubt, Councillors are advised to seek advice from the Monitoring Officer.

3. **Minutes (Pages 1 - 10)**

To confirm as a correct record the minutes of the Audit and Governance Committee held on 18 April 2018.

4. **Chair's Address to the Audit and Governance Committee**

Audit & Governance Committee
Wednesday, 25 July 2018

5. Start Time of Audit & Governance Committee Meetings

To confirm the start time of meetings for the 2018/19 municipal year.

6. Audit Action Log (Pages 11 - 12)

To review the Audit Action Log.

7. Audit and Governance Work Programme (Pages 13 - 16)

To note the current Work Programme and consider any amendments.

8. Risk Management Annual Report 2017/18 (A/18/1) (Pages 17 - 20)

To receive the report of the Audit Manager, Veritau, which provides a summary of risk management activity in 2017/18 and proposed risk management actions for 2018/19.

9. Corporate Risk Register (A/18/2) (Pages 21 - 36)

To receive the report of the Audit Manager, Veritau, which updates Councillors on the Corporate Risk Register and asks Councillors to endorse the actions of officers in furthering the progress of risk management

10. Annual Report of the Head of Internal Audit 2017/18 (A/18/3) (Pages 37 - 80)

To receive the report of the Head of Internal Audit, which presents the Annual Report for 2017/18.

11. Consideration of Internal Audit Reports - Payment Card Industry Data Security Standard (PCI DSS) (A/18/4) (Pages 81 - 94)

To consider the Internal Audit report which relates to PCI DSS.

12. External Audit Completion Report 2017/18 (A/18/5) (Pages 95 - 124)

To receive the report of the external auditor, which asks the Committee to consider the work of the external auditor during the financial year ending 31 March 2018.

13. Annual Governance Statement 2017/18 (A/18/6) (Pages 125 - 128)

To receive the report of the Chief Finance Officer, which asks the Committee to approve the Annual Governance Statement as included in the Statement of Accounts.

14. Statement of Accounts 2017/18 (A/18/7) (Pages 129 - 272)

To receive the report of the Head of Technical Finance, which asks the Committee to approve the Statement of Accounts for the financial year 2017/18.

15. The General Data Protection Regulation - update on implementation (A/18/8) (Pages 273 - 280)

To review an update in relation to the Council's data protection policies and information asset register following the enforcement of the General Data Protection Regulation (GDPR).

G. Marshall

Gillian Marshall, Solicitor to the Council

Dates of next meetings (5.00pm)

Wednesday, 24 October 2018

Enquiries relating to this agenda, please contact Dawn Drury on 01757 292065 ddrury@selby.gov.uk.

Recording at Council Meetings

Recording is allowed at Council, Committee and Sub-Committee meetings which are open to the public, subject to:- (i) the recording being conducted with the full knowledge of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings, a copy of which is available on request. Anyone wishing to record must contact the Democratic Services Officer on the above details prior to the start of the meeting. Any recording must be conducted openly and not in secret.